

RESOLUTION NO. 2024-17

**COUNTY ASSISTANCE
APPROVAL OF THE DESTRUCTION OF
INDIGENT OFFICE RECORDS**

WHEREAS, Bonner County Indigent applications with supporting documentation prior to and including 2018 have been reviewed and found to be "semi-permanent records", which need to be retained not less than five (5) years, and;

WHEREAS, the Bonner County Clerk is the custodian of these records and has been consulted and does give approval for the destruction of those inactive records older than five (5) years, and;

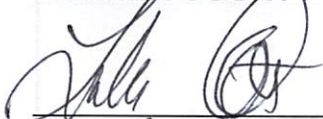
WHEREAS, the Bonner County Prosecuting Attorney pursuant to Idaho Code 31-871(2)(g) has reviewed the request and has no objection thereto, and;

WHEREAS, Idaho Code 31-871 does authorize the destruction of the above named documents, a detailed list of which is attached to and incorporated herein.

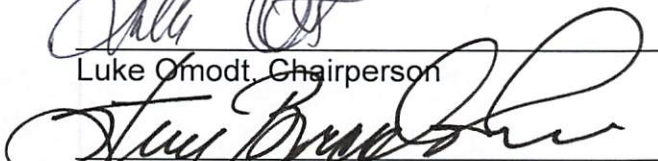
NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Bonner County, Idaho, that the above-named documents, identified in detail in the attached list, may be destroyed, and the same is hereby approved and adopted as a resolution of the Bonner County Commissioners.

Dated this 20 day of February, 2024.

BONNER COUNTY COMMISSIONERS



Luke Omodt, Chairperson



Steve Bradshaw, Commissioner



Asia Williams, Commissioner

ATTEST: Michael W. Rosedale

By: 

Deputy Clerk

Dated: 02/20/2024

Assistance Files to be destroyed after January 1, 2024

Account #	Account #
2018-011	2018-015
2017-062	2011-253
2017-062	2017-046
2017-066	2017-063
2018-059	2018-053
2017-055	2009-117
2018-024	2018-052
2018-012	2013-085
2018-001	2018-041
2018-030	2018-038
2017-007	2018-023
2017-004	2010-179
2018-031	2011-174
2001-183	1998-291
2018-044	2018-019
2013-111	2018-036
2017-054	2018-035
2012-058	2018-046
2011-179	2009-180
2013-169	2012-107
2018-043	2018-058
2008-162	2018-010
2018-051	2014-117
2017-053	2017-069
2018-004	2011-266
2018-005	2018-047
2018-002	2018-055
2008-003	2012-122
2005-161	2017-061
2017-058	2018-049
2018-026	2018-045
2017-059	2009-182
2018-007	2018-050
2011-124	2017-068
2012-010	2002-054
2011-154	FY 02/03-S03
2018-037	2018-008
2017-065	2018-032
2017-057	2013-168
2011-045	2018-021
2017-056	2018-029



Bonner County Assistance

1500 Highway 2, Suite 122 • Sandpoint, ID 83864

February 20, 2024

Memorandum

To: Bonner County Commissioners

From: Tere Schultz, County Assistance

Re: Resolution for the destruction of records

The Bonner County Indigent Assistance Office is seeking approval to destroy records as outlined in the Indigent Office Records Retention and Destruction Policy, Resolution 18-14, passed by the Board per Policy 18-14

Distribution: Original to BOCC Office
 Copy to Indigent Services
 Copy to BCPA – Bill Wilson

Approved by Legal: _____

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve Resolution 24 - 17 for the Approval of the destruction of Indigent Assistance Office Records.**

Recommendation Acceptance: yes no  Date: 2/20/24
Commissioner Luke Omodt, Chairman